

Example Step 1 —Statutory Declaration



Statutory Declaration

Commonwealth Statutory Declarations Act 1959 AND Queensland Oaths Act 1867

PLEASE READ



YOUR APPLICATION WILL NOT BE PROCESSED UNLESS:

1. All three sections of this Statutory Declaration are completed in with all the details.
2. A Photocopy of your Photographic ID, that has been SIGNED by a JP is attached.

BOTH DOCUMENTS NEED TO BE CLEAR LEGIBLE AND COMPLETE.

QUEENSLAND AUSTRALIA TO WIT

I, Stephen Patrick Keys Your Name
of 70 Menzies St Brisbane in the State of QLD Your Address

make the following declaration under the *Statutory Declarations Act 1959 (Commonwealth)* and do solemnly and sincerely declare that in accordance with Part 4 of the Oaths Act 1867 that:

- 1) I have identified myself truthfully for the course undertaken
- 2) The work submitted during the course was my own work
- 3) I have received no assistance from anyone else (other than the trainer of the course) in the completion of an assessment
- 4) The time, Date and Place of the assessment and the number of hours taken by me to complete the course and assessment is:

Statement Number (Unique ID) from Certificate: 0000

Time taken to complete course was: 4 hours

Date when course was completed: 11.09.2012

Location where training was completed: XX XXXXXXXXX ST BRISBANE

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.

I understand that a person who intentionally makes a false statement in a statutory Declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959 C'with, and I believe that the statements in this declaration are true in every particular.

IMPORTANT - KEEP YOUR SIGNATURE INSIDE THE BOX

Your signature

NOTE: This section must be signed by a registered Justice of the Peace, Commissioner for Declarations, or legal practitioner

Taken and declared before me at Nundah
this 11th day, of the month of September
of 20 12.

SIGNATURE
Justice of the Peace
Commissioner for Declarations/Legal Practitioner
Practitioner

Stamp Here

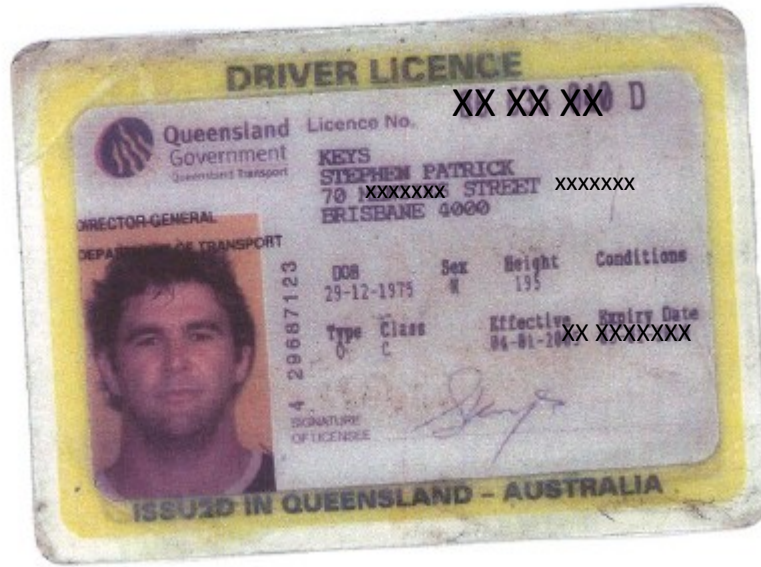


Allan Ernest Rhode
PRINT NAME of
Justice of the Peace
Commissioner for Declarations/Legal

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Example Step 2- ID Certified



Please ensure the JP as in this example (or Commissioner for Declarations or Legal Practitioner) has stamped, dated and signed the photocopy of your valid form of your identification.



This is to certify that this is a true copy of the original which I have sighted.

Date: 11-09-2012

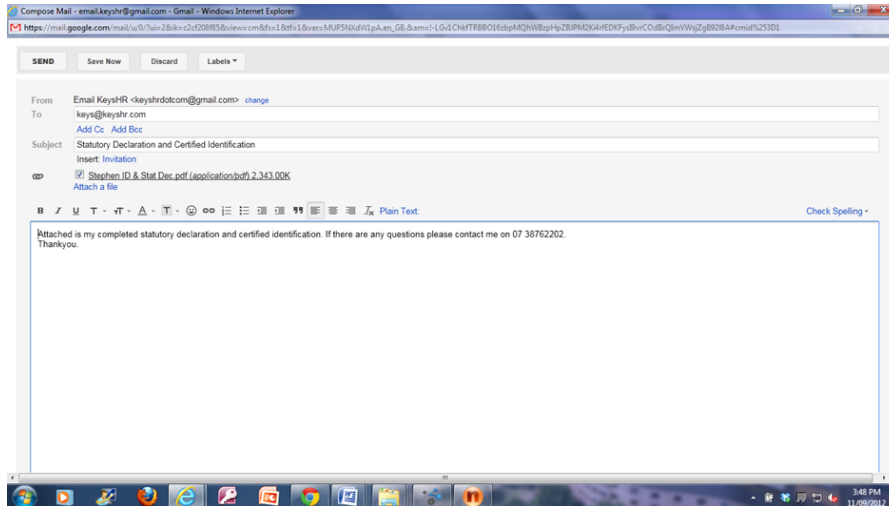
Signed: [Signature]

Title: S.P.O.A.

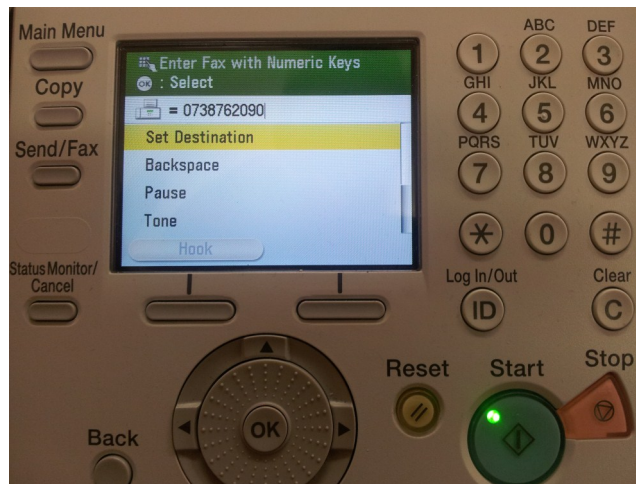
Step 3—Send the Statutory Declaration And Certified ID to Keys HR

Option 1: Email to keys@keyshr.com

Please ensure you have attached both documents



Option 2: Fax to 07 3876 2090



Option 3: Post to KEYS Human Resources, PO Box 5 Nundah, Qld 4012

